

Forward Plan

May - August 2019

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 April 2019



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Mrs Judith Heathcoat</p>	<p>Governance and Internal management; HR & industrial relations; policy co-ordination; Customer Services; Fire & Rescue; Trading Standards; Emergency Planning; the Prevent agenda</p>
<p><i>Cabinet Member for Adult Social Care & Public Health</i> Councillor Lawrie Stratford</p>	<p>Adult Social Care; Public Health; Champion for Mental Health</p>
<p><i>Cabinet Member for Cherwell Partnership</i> Councillor Ian Corkin</p>	<p>Delivery of Cherwell Partnership agreement</p>
<p><i>Cabinet Member for Children & Family Services</i> Councillor Steve Harrod</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Education & Cultural Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor Yvonne Constance OBE</p>	<p>Highways; minerals strategy; strategic waste & waste management; environment management; flooding; strategic rail</p>
<p><i>Cabinet Member for Finance</i> Councillor David Bartholomew</p>	<p>Finance; Broadband; Communications; support for SMEs</p>
<p><i>Cabinet Member for Local Communities</i> Councillor Mark Gray</p>	<p>Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working</p>
<p><i>Cabinet Member for Transformation</i> Councillor Eddie Reeves</p>	<p>Fit for the Future, Property, ICT and Procurement</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

Review of S113 Agreement - Joint Working Arrangements between Oxfordshire County Council and Cherwell District Council

To consider a review of the working of the S113 Agreement.

Decision Maker and Target Date: **Cabinet, 23 April 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Chief Executive

Contact: Claire Taylor, Interim Assistant Chief Executive, Transformation Tel: 07919 367072 Ref: 2019/039

NON-KEY DECISIONS

Delegated Powers - April 2019

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 23 April 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Law & Governance

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213 Ref: 2018/180

Appointments 2019/20

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2018/187

Delegated Powers - July 2019

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2019/018

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Staffing Report - Quarter 4 - 2018

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Human Resources
Contact: Sarah Currell, HR Manager - Business Systems Tel: 07867 467793
Ref: 2018/186

Business Management & Monitoring Report - April 2019

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890
Ref: 2019/022

Measuring Corporate Performance: 2019-20 Outcomes Framework

To approve the proposed Outcomes Framework for use in 2019-20.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any) Decision due date for Cabinet changed from 19/03/2019 to 14/05/2019. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Executive
Contact: Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838
Ref: 2019/003

Business Management & Monitoring Report - May 2019

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 18 June 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890 Ref: 2019/023

Business Management & Monitoring Report - June 2019

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890 Ref: 2019/024

CABINET MEMBER: ADULT SOCIAL CARE & PUBLIC HEALTH

KEY DECISIONS

Outcomes from the Review of the Innovation and Sustainability Grants

To seek approval for reviewed application form, criteria and guidance and the reviewed process for grant funds.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Deputy Director for Joint Commissioning
Contact: Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255 Ref: 2019/056

NON-KEY DECISIONS

NIL

CABINET MEMBER FOR CHERWELL PARTNERSHIP

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: EDUCATION & CULTURAL SERVICES

KEY DECISIONS

Statutory Notice to Expand and Extend Age Range at Northfield School

To seek approval of the statutory notice following Cabinet's approval (18/12/18) for the SEND Sufficiency of Places Strategy, including the rebuilding and expansion of Northfield School.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 10 July 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Statutory representations 17/05/19 – 14/06/19

Report By: Deputy Director for Education

Contact: David Clarke, Deputy Director for Education Tel: 07741 607594

Ref: 2019/048

NON-KEY DECISIONS

Proposal to Expand St Blaise CE Primary School, Milton from 0.5FE to 1FE

To approve/reject the expansion of St Blaise CE Primary School, Milton from 0.5FE to 1FE.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 24 April 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public Consultation

Report By: Director for Children's Services

Contact: Karen Fowler, Schools Planning Support Officer Tel: 07741 607833

Ref: 2019/017

Accounting for Community Use of School Land and Buildings on Strategic Housing Sites

To seek approval of a policy position that where land and buildings are provided through a section 106 agreement to mitigate the delivery of housing, specific school facilities shall only be available for community use where access is solely upon the absolute discretion of the school governing body.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 15 May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Director - Community Facilities Management

Contact: Nigel Cunning, Corporate Landlord Manager Tel: 07990 778082

Ref: 2019/052

SEND Home to School Transport Cabinet Advisory Group

To consider the Cabinet Advisory Group recommendations.

Decision Maker and Target Date: **Cabinet, 18 June 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Education

Contact: David Clarke, Deputy Director for Education Tel: 07741 607594

Ref: 2019/050

Attainment Working Group Report

The Education Scrutiny Committee working group will complete an investigation into school attendance in January 2019.

The group intend to make a series of recommendations and request that the Cabinet consider and respond to their recommendations.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any) Decision due date for Cabinet changed from 22/01/2019 to 16/07/2019. Reason: Further work required.

Key Decision: No
Exempt Information: None
Consultations: In completing the review, the working group met with officers in the Education department and schools and governing bodies.

Report By: Chairman of the Attainment Working Group
Contact: Diane Cameron, Policy & Performance Officer Tel: 07795 301254
Ref: 2018/121

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Compulsory Purchase Powers for Acquisition of Land Required for Delivery of Schemes

To seek approval of the delegation of the exercising of Compulsory Purchase Powers to the Director of Capital Investment & Delivery in consultation with the Executive Cabinet Member for the purpose of land required for the delivery of schemes.

Decision Maker and Target Date: **Cabinet, 23 April 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Landowners

Report By: Director for Planning & Place

Contact: Eric Owens, Director for Growth & Place Tel: 07799 097637

Ref: 2019/021

OVO Ladies Cycling Tour

To seek approval to Oxfordshire being a host venue for the OVO Energy Women's cycle tour in 2019, 2020 and 2021.

Decision Maker and Target Date: **Cabinet, 23 April 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Chief Fire Officer
Contact: Gabby Heycock, Area Manager C Tel: 07979 700292 Ref: 2019/053

County Low Emission Vehicles

To seek agreement of an Annex for the existing Internal Energy Strategy.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 April 2019**
Reason for amendment (if any)
Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Strategic Director for Communities
Contact: Sarah Gilbert, Energy Strategy Manager Tel: 07867 467797
Ref: 2019/020

Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan

To seek approval of the Minerals and Waste Local Plan: Site Allocations – Draft Plan for consultation.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any) Decision due date for Cabinet changed from 19/03/2019 to 14/05/2019. Reason: Further work required.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Minerals & Waste Cabinet Advisory Group
Report By: Director for Planning & Place
Contact: Peter Day, Minerals Principal Officer Tel: (01865) 815544
Ref: 2018/102

Joint Municipal Waste Management Strategy for Oxfordshire

To note the contents and challenges of the Joint Municipal Waste Management Strategy for Oxfordshire and to recommend to adopt the Joint Municipal Waste Management Strategy for Oxfordshire.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Public consultation in early 2018. District consultation via OEP in 2018 and 2019.
Report By: Environment & Heritage Manager, Waste Strategy Manager
Contact: Rachel Burns, Waste Strategy Manager Tel: 07789 877310
Ref: 2019/054

Transfer Operational Management of Oxfordshire County Council's Park and Ride's to Oxford City Council

To seek agreement to transfer the operational management of Oxfordshire County Council owed Park and Ride facilities to Oxford City Council.

Decision Maker and Target Date: **Cabinet, 14 May 2019**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 23/05/2019 to Cabinet on 14/05/2019. Reason: Changed from Cabinet Member for Environment to Cabinet.
Key Decision: Yes - Affects more than 1 division
Exempt Information: Yes - Category 3 - Commercially Sensitive - Report
Consultations: N/A
Report By: Director for Infrastructure Operations
Contact: Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984
Ref: 2019/041

Oxford Euro 6 Low Emission Zone for Buses

To seek approval of emissions controls for buses in Oxford and submission of a request to the Traffic Commissioner to introduce a Traffic Regulation Condition (TRC) to enforce these controls.

Decision Maker and Target Date: **Cabinet, 18 June 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Public via online consultation and comms campaign and bus operators by letter.
Report By: Director for Planning & Place
Contact: Joanne Fellows, Project Manager (Local Transport Plan) Tel: (01865) 815546, Martin Kraftl, Locality Manager - Oxford Tel: 07920 084336
Ref: 2019/058

Parking Compliance Service

To seek approval of the Award of the Parking Compliance Service contract.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 June 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: Yes - Category 3 - Commercially Sensitive - Report
Consultations: N/A
Report By: Director for Infrastructure Operations
Contact: Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984
Ref: 2019/057

NON-KEY DECISIONS

Affinity Water Consultation Relating to Proposed Reservoir in Oxfordshire

To consider for approval Oxfordshire County Council's response to Affinity Water.

Decision Maker and Target Date: **Cabinet, 23 April 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Planning & Place
Contact: Venina Bland, Planner Tel: 07741 607749, Lynette Hughes, Senior Planner Tel: 07920 084360
Ref: 2019/040

Oxford: CPZ Programme - Review of Informal Consultation Responses

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 April 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 28/03/2019 to 25/04/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/193

Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 April 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 28/03/2019 to 25/04/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/189

Wallingford: Charter Way - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 April 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/026

Culham: A415 - Proposed 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 April 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/029

Shiplake: A4155 Between Lower and Upper Shiplake - Proposed 40mph Speed Limit in Place of 30mph Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 April 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/031

Making the Case for Investment in Green Infrastructure in Oxfordshire

To seek approval for the publication on the Council's web-site of a consultancy report considering the business case for investing in Green Infrastructure in the County.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: Nick Mottram, Environment Strategy Manager Tel: 07733 002171
Ref: 2019/038

Consideration of a Report on An Analysis of Green Space in Oxfordshire

To seek approval for the publication on the Council's web-site of a report on An Analysis of Green Space in Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: Nick Mottram, Environment Strategy Manager Tel: 07733 002171

Ref: 2019/037

Chipping Norton: A361 Banbury Road - Proposed Extension of 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/034

Bicester/Chesterton: B4030 Middleton Stoney Road - Proposed Extension of 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/028

Clifton Hampden - Proposed Cycle Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/201

Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/013

Oxford: Iffley Area - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/188

Banbury: Castle Quay Area (Spiceball Park Road) - Amendment to Waiting Restriction, Traffic Calming and Bus Stops

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/161

A361 Banbury - Chipping Norton - Proposed 50mph Speed Limits

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/080

Didcot: Great Western Park - Proposed Zebra Crossings

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/191

Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/199

Oxford: Wolvercote Papermill - Proposed Waiting Restrictions, 20 mph Speed Limit and No Entry Restriction

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 25/04/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/009

Oxford: Proposed Controlled Parking Zone, Magdalen Road, Howard Street and Neighbouring Roads

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) This Item is linked to a withdrawn item ref: 2017/118.

Decision due date for Cabinet Member for Environment changed from 28/03/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/034

Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 28/03/2019 to 23/05/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/164

East Hanney: Steventon Road - Proposed Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23
May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/033

Oxford: Walton Manor CPZ

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23
May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/035

Cumnor: Farmoor and Delamere Road - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23
May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/042

Oxford: Bertie Place - Proposed Access Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23
May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/043

Oxford: A40 - Proposed Closure of Central Reserve Gap at Former Nielsens Site

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23
May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/044

Oxford: B4495 Marston Ferry Road - Proposed Extension of 30mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23
May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/045

Oxford: Blenheim Drive - Proposed Amendments to Waiting Restrictions and Parking Places

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/047

Wallingford: Reading Road - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/051

Bicester: B4100 London Road - Proposed Toucan Crossing and Shared Use Footway/Cycle Track

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 23 May 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/046

CABINET MEMBER: FINANCE

KEY DECISIONS

Provisional Capital Outturn 2018/19

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 18 June 2019**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/004

Capital Programme Monitoring Report - May 2019

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 16 July 2019**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/015

NON-KEY DECISIONS

Provisional Revenue Outturn Report 2018/19

Financial report on revenue spending against budget allocations.

Decision Maker and Target Date: **Cabinet, 18 June 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/005

Treasury Management 2018/19 Outturn

To review Treasury Management activity in 2018/19 in accordance with the CIPFA code of practice.

Decision Maker and Target Date:

Cabinet, 16 July 2019

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Donna Ross, Principal Finance Manager - Treasury Pension Tel:
(01865) 323976 Ref: 2019/014

CABINET MEMBER: LOCAL COMMUNITIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: TRANSFORMATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. April 2019 items included for ease of reference.

Cabinet - 23 April 2019

- ★ **Review of S113 Agreement - Joint Working Arrangements between Oxfordshire County Council and Cherwell District Council** 2019/039
Claire Taylor, Interim Assistant Chief Executive, Transformation Tel: 07919 367072
- ★ **Delegated Powers - April 2019** 2018/180
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Compulsory Purchase Powers for Acquisition of Land Required for Delivery of Schemes** 2019/021
Eric Owens, Director for Growth & Place Tel: 07799 097637
- ★ **OVO Ladies Cycling Tour** 2019/053
Gabby Heycock, Area Manager C Tel: 07979 700292
- ★ **Affinity Water Consultation Relating to Proposed Reservoir in Oxfordshire** 2019/040
Venina Bland, Planner Tel: 07741 607749, Lynette Hughes, Senior Planner Tel: 07920 084360

Cabinet - 14 May 2019

- ★ **Appointments 2019/20** 2018/187
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Staffing Report - Quarter 4 - 2018** 2018/186
Sarah Currell, HR Manager - Business Systems Tel: 07867 467793
- ★ **Business Management & Monitoring Report - April 2019** 2019/022
Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890
- ★ **Measuring Corporate Performance: 2019-20 Outcomes Framework** 2019/003
Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838

The Forward Plan

- ★ **Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan** 2018/102
Peter Day, Minerals Principal Officer Tel: (01865) 815544
- ★ **Joint Municipal Waste Management Strategy for Oxfordshire** 2019/054
Rachel Burns, Waste Strategy Manager Tel: 07789 877310
- ★ **Transfer Operational Management of Oxfordshire County Council's Park and Ride's to Oxford City Council** 2019/041
Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984

Cabinet - 18 June 2019

- ★ **Business Management & Monitoring Report - May 2019** 2019/023
Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890
- ★ **SEND Home to School Transport Cabinet Advisory Group** 2019/050
David Clarke, Deputy Director for Education Tel: 07741 607594
- ★ **Oxford Euro 6 Low Emission Zone for Buses** 2019/058
Joanne Fellows, Project Manager (Local Transport Plan) Tel: (01865) 815546, Martin Kraftl, Locality Manager - Oxford Tel: 07920 084336
- ★ **Provisional Capital Outturn 2018/19** 2019/004
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Provisional Revenue Outturn Report 2018/19** 2019/005
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Cabinet - 16 July 2019

- ★ **Delegated Powers - July 2019** 2019/018
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Business Management & Monitoring Report - June 2019** 2019/024
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890*
- ★ **Outcomes from the Review of the Innovation and Sustainability Grants** 2019/056
*Rebecca Lanchbury, Commissioning Officer (Older People) Tel:
07584 481255*
- ★ **Attainment Working Group Report** 2018/121
Diane Cameron, Policy & Performance Officer Tel: 07795 301254
- ★ **Capital Programme Monitoring Report - May 2019** 2019/015
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy &
Monitoring) Tel: 07584 909518*
- ★ **Treasury Management 2018/19 Outturn** 2019/014
*Donna Ross, Principal Finance Manager - Treasury Pension Tel:
(01865) 323976*

Cabinet Member for Education & Cultural Services - 24 April 2019

- ★ **Proposal to Expand St Blaise CE Primary School, Milton from 0.5FE to 1FE** 2019/017
Karen Fowler, Schools Planning Support Officer Tel: 07741 607833

Cabinet Member for Education & Cultural Services - 15 May 2019

- ★ **Accounting for Community Use of School Land and Buildings on Strategic Housing Sites** 2019/052
Nigel Cuning, Corporate Landlord Manager Tel: 07990 778082

Cabinet Member for Education & Cultural Services - 10 July 2019

- ★ **Statutory Notice to Expand and Extend Age Range at Northfield School** 2019/048
David Clarke, Deputy Director for Education Tel: 07741 607594

Cabinet Member for Environment - 25 April 2019

- ★ **County Low Emission Vehicles** 2019/020
Sarah Gilbert, Energy Strategy Manager Tel: 07867 467797
- ★ **Oxford: CPZ Programme - Review of Informal Consultation Responses** 2018/193
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway** 2018/189
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Wallingford: Charter Way - Proposed Waiting Restrictions** 2019/026
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Culham: A415 - Proposed 40mph Speed Limit** 2019/029
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Shiplake: A4155 Between Lower and Upper Shiplake - Proposed 40mph Speed Limit in Place of 30mph Limit** 2019/031
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 23 May 2019

- ★ **Making the Case for Investment in Green Infrastructure in Oxfordshire** 2019/038
Nick Mottram, Environment Strategy Manager Tel: 07733 002171
- ★ **Consideration of a Report on An Analysis of Green Space in Oxfordshire** 2019/037
Nick Mottram, Environment Strategy Manager Tel: 07733 002171
- ★ **Chipping Norton: A361 Banbury Road - Proposed Extension of 40mph Speed Limit** 2019/034
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Bicester/Chesterton: B4030 Middleton Stoney Road - Proposed Extension of 40mph Speed Limit** 2019/028
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Clifton Hampden - Proposed Cycle Measures** 2018/201
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays** 2019/013
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Iffley Area - Proposed Waiting Restrictions** 2018/188
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury: Castle Quay Area (Spiceball Park Road) - Amendment to Waiting Restriction, Traffic Calming and Bus Stops** 2018/161
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **A361 Banbury - Chipping Norton - Proposed 50mph Speed Limits** 2018/080
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Didcot: Great Western Park - Proposed Zebra Crossings** 2018/191
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures** 2018/199
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Wolvercote Papermill - Proposed Waiting Restrictions, 20 mph Speed Limit and No Entry Restriction** 2019/009
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Proposed Controlled Parking Zone, Magdalen Road, Howard Street and Neighbouring Roads** 2018/034
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions** 2018/164
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **East Hanney: Steventon Road - Proposed Traffic Calming Measures** 2019/033
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Walton Manor CPZ** 2019/035
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Cumnor: Farmoor and Delamere Road - Proposed Waiting Restrictions** 2019/042
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Bertie Place - Proposed Access Restrictions** 2019/043
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: A40 - Proposed Closure of Central Reserve Gap at Former Nielsens Site** 2019/044
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: B4495 Marston Ferry Road - Proposed Extension of 30mph Speed Limit** 2019/045
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Blenheim Drive - Proposed Amendments to Waiting Restrictions and Parking Places** 2019/047
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Wallingford: Reading Road - Proposed Waiting Restrictions** 2019/051
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Bicester: B4100 London Road - Proposed Toucan Crossing and Shared Use Footway/Cycle Track** 2019/046
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 27 June 2019

- ★ **Parking Compliance Service** 2019/057
Paul Fermer, Assistant Director of Community Operations Tel: 07825 273984



Forward Plan May – August 2019

Notice of Additional Item for the Cabinet

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 31 May 2019 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet Member for Environment on 31 May 2019 to ensure that if approved the works can be completed in the necessary timescale so that funding is not at risk.

Cabinet Member for Environment, 31 May 2019

Improvements to George Street/Hythe Bridge Street/Worcester Street Junction, Oxford City Centre

To seek approval of the scheme for delivery including the necessary Traffic Regulation Order changes.

Decision Maker and Target Date: **Cabinet Member for Environment, 31 May 2019**

Key Decision: No

Exempt Information: No

Consultations: Informal consultation on design. TRO consultation was carried out last summer

Report By: Director for Planning & Place

Contact: Craig Rossington, Senior Transport Planner Tel: 07880 945891
Ref: 2019/063

Nick Graham
Director of Law & Governance and Monitoring Officer
County Hall, Oxford OX1 1ND

29 May 2019